

**Mount Pleasant Public Library: Board of Trustees Meeting**  
**Minutes of the Meeting of October 17, 2024**

Trustees & Liaisons present:

Kent Anker, Frank Casale, Julie Edwards, Alexandra Kisielewski, Dick Malina, Mary Ann Quinn, Paul Alvarez (Village Liaison)

Also present: John Fearon, Library Director; Martha Mesiti, Assistant Library Director

Trustees & Liaisons absent: Rebecca Myers, Anthony Lohay, Thomas Sialiano (Town Liaison)

**Call to order**

Administrative: Trustee Edwards called the meeting to order at 7:05 pm.

**Minutes**

The minutes of the September 19, 2024, Board meeting were approved. Moved by Trustee Anker, seconded by Trustee Malina, and passed.

No members of the public attended the meeting.

**Opportunity to Hear from Liaisons**

Liaison Alvarez reported that the Village will be posting two openings for Library trustee.

**Claims of Payment**

After discussion, it was moved by Trustee Quinn, and seconded by Trustee Kisielewski, that:

It is hereby resolved that, after review, the Library Board approves the following payments for the month of October 2024:

- Invoices charged against Trust & Agency Funds: \$ 712.50
- Invoices charged against the General fund: \$108,211.38
- Invoices paid via the Library credit card: \$2,456.03

**202410-01     The motion passed.**

**Finance Committee**

The Board reviewed the report of the Finance Committee.

After discussion, it was moved by Trustee Anker, and seconded by Trustee Casale, that:

It is hereby resolved that the Library Board approves the 2025 Budget, with a funding request of \$3,025,835 to the Town of Mount Pleasant and the Village of Pleasantville, and budgeted expenses of \$3,211,163.

**202410-02 The motion passed.**

After discussion, it was moved by Trustee Casale, and seconded by Trustee Edwards, that:

It is hereby resolved that the Library Board authorizes Director Fearon to sign the following contracts:

- WLS IT – ILS services for 2025 at \$34,760.74 and digital content for 2025 at \$9,528.86, to be paid in semi-annual installments
- Scutum Consulting Inc. – IT Consulting and Support Services for 2025 at \$28,500.00, to be paid in monthly payments of \$2,375.

**202410-03 The motion passed.**

After discussion, it was moved by Trustee Quinn, and seconded by Trustee Kisielewski:

It is hereby resolved that the Library Board authorizes a refund of \$12.95 to Sandra Gordon.

**202410-04 The motion passed.**

## **Building & Grounds**

The Board reviewed the report of the Building & Grounds Committee.

After discussion, it was moved by Trustee Quinn, and seconded by Trustee Kisielewski, that:

It is hereby resolved that the Library Board authorizes Director Fearon to sign the following contracts:

- Regina Landscaping Corp. – Snow Removal and Grounds Maintenance Services from November 15, 2024, through November 14, 2025, at \$21,714 (to be paid in monthly installments of \$1,809.50)
- William Link – 2025 Facilities Consulting Services at a base cost of \$25,200 per annum, to be paid in monthly installments of \$2,100. Base contract covers two visits per week; additional visits will be at \$250 per visit.
- Atlantic Westchester – HVAC Preventive Maintenance Services from December 1, 2024, through November 30, 2025, at a fee of \$17,520, to be billed in two semi-annual installments.

**202410-05 The motion passed.**

## **Director's Report**

Director Fearon reviewed Library finances and statistics, and an additional proposal for tree maintenance. The Board also approved of the Library's participation in a Story-Walk that a local eagle scout is constructing in Nannahagen Park.

After discussion, it was moved by Trustee Malina, and seconded by Trustee Casale, that:

It is hereby resolved that the Library Board authorizes Director Fearon to sign the following contracts:

- Bartlett Tree – Tree Pruning services at \$2,940.
- Peter Landi Inc. – Drainage pipe installation, for a contract amount up to, but not exceeding, \$15,000.

**202410-06     The motion passed.**

After discussion, it was moved by Trustee Edwards, and seconded by Trustee Malina, that:

It is hereby resolved that the following personnel items be approved:

- William Anderson's appointment to the position of Librarian I be made permanent, effective October 21, 2024
- The 2025 Authorized Personnel Salary Schedule be approved.

**202410-07     The motion passed.**

**December Board Meeting.** The Board will meet in December as scheduled, on December 19, 2024.

The Board discussed the need for an implementation plan and timeline for the first phase of the Master Plan renovations. Liaison Alvarez advised the Board to make a formal request, which he would take to the Village and share with Liaison Sialiano and the Town.

Trustee Quinn moved for adjournment at 8:17 pm, seconded by Trustee Casale.

Next regular meeting: Thursday, November 21, at 7:00 pm.

Respectfully submitted,

Mary Ann Quinn

Secretary